

**44th ANNUAL
RICHARD LENDE WINTER NEUROSURGERY CONFERENCE
February 2nd – February 6th, 2018
Cliff Lodge Conference Center
Snowbird, Utah**

GENERAL INFORMATION

Lende Conference will begin with registration on Friday, February 2nd, with the actual sessions beginning on Saturday morning, February 3rd at 8:00 a.m. You will be given an **eight-foot table**. Set-up will begin on Friday February 2nd at 6:30 pm in the Magpie Room at the Cliff Lodge. Exhibit hall will be opened Saturday February 3rd – Tuesday Feb 6th.

Please check in at the registration desk prior to setting up.

REGISTRATION DESK

A registration desk will be placed outside Ballroom 1 of the Cliff Lodge, Friday, February 2nd from 6:30 – 8:00 pm and will open again on Saturday February 3rd – Tuesday February 6th between 7:00 am – 5:00 pm. You will be able to pick-up your packets and sign-in.

ROOM RATES

Prices only available until January 2nd, 2018

Cliff Lodge

* Standard Bedroom (1-4 persons).....\$294.00 plus \$25.00 Resort Fee per night.
Three night minimum stay during the months of January, February, and March if a Friday or Saturday is included.

HOTEL CHECK IN/OUT

Check in: 4:00 pm Check Out: 11:00 am

LODGING & AIR FARES

Lodging & Air Fare: Contact Snowbird Direct, Call 1-800-453-3000, FAX 1-801-742-3300 or emailing lodging@snowbird.com. **When calling or faxing, please indicate that you are with the Richard Lende Winter Neurosurgery Conference, and you will receive our DISCOUNT RATE. *CALL EARLY!!!** A block of rooms will be held until January 3, 2018, after that it is on an as-available basis.

INFORMATION FOR YOUR OFFICE STAFF

While you are staying at Snowbird, your office staff can reach you at 801-742-2222 and at the following fax numbers:

Cliff Lodge.....	801-742-3204
Lodge at Snowbird...	801-742-3311
The Inn.....	801-742-2211
Iron Blossam.....	801-742-3445

CANCELLATIONS

Any rooms cancelled 30 days prior to arrival will be charged one night's lodging; 29-15 days prior, 2 nights's lodging; full payment is forfeited if reservations are cancelled within 14 days of arrival.

TRIP INSURANCE

Snowbird offers trip insurance for cancellations or interruptions. It pays for penalties assessed due to unforeseen circumstances or death, injury or illness.

REFUND POLICY

There will be a \$50 administrative fee for any cancellations prior to December 15, 2017. **NO REFUNDS** after this date.

FUTURE MEETING DATE

February 1st – February 5th, 2019 – 45th Annual Meeting

**RICHARD LENDE WINTER NEUROSURGERY CONFERENCE
44th ANNUAL MEETING**

February 2nd – February 6th, 2018

Cliff Lodge Conference Center
Snowbird, Utah

Please return your registration form as soon as possible. They are accepted in the order they are received.

(PLEASE TYPE OR PRINT CLEARLY)

COMPANY NAME: _____

ADDRESS: _____
_____ ZIP: _____

CONTACT PERSON: _____

E-MAIL ADDRESS: _____

OFFICE #: _____ FAX #: _____

MAIN EXHIBITORS NAME: _____

ADDITIONAL EXHIBITORS: _____

EXHIBITORS:

- ❖ Each company/exhibitor will be supplied an **eight foot table**
- ❖ If you need extension cords, outlets, etc., please write your request on your registration form, or contact Lanette Dunbar in Dr. Jensen's office at 801-556-2539.
- ❖ Due to Snowbird's limited storage facilities, they are unable to receive exhibits any earlier than two days prior to the conference.
- ❖ Please address your packages to:

Attention:
Hold for Richard Lende Winter Neurosurgery Conference
Conference: February 1st – February 6th, 2013
Exhibitor and Name of Company
Highway 210, Entry #4, Cliff Lodge
Snowbird, Utah 84092-9000

- ❖ If you have any additional questions, please contact Lanette Dunbar at 801-556-2539

**RICHARD LENDE WINTER NEUROSURGERY CONFERENCE
44th ANNUAL MEETING
February 2nd – February 6th , 2018
Snowbird, Utah**

REGISTRATION FORM

REGISTRATION FEE: \$2,500.00 per Exhibitor/Company \$ _____
Cliff Lodge, Snowbird, Utah

*Registration fee includes an **eight-foot exhibit table, breakfast per day and opening and closing cocktail party.**

(If you need additional breakfasts, please mark below)

SOCIAL ACTIVITIES:

BREAKFAST: Please check when you will be attending for our count.

		<u>FIRST EXHIBITOR</u>		<u>ADDITIONAL EXHIBITORS</u>	
		No Charge		@ \$25.00 each	
		8:00-10:00 am		8:00-10:00 am	
Friday	Feb 2 nd	# _____	\$ <u>N/C</u>	# _____	\$ _____
Saturday	Feb 3 rd	# _____	\$ <u>N/C</u>	# _____	\$ _____
Sunday	Feb 4 th	# _____	\$ <u>N/C</u>	# _____	\$ _____
Monday	Feb 5 th	# _____	\$ <u>N/C</u>	# _____	\$ _____
Tuesday	Feb 6 th	# _____	\$ <u>N/C</u>	# _____	\$ _____
Meal Tickets Required				TOTAL \$ _____	

SATURDAY, February 3rd

7:00 pm Heilbrun Lecturer with Family Dinner # attending _____ \$ N/C

MONDAY, February 5th

7:30 pm Closing Cocktail Party/ N/C # attending _____ \$ N/C

TOTAL AMOUNT ENCLOSED: \$ _____

Please make checks payable to: **LENDE NEUROSURGERY CONFERENCE**
or pay on-line at lendeconference.com

Mail check with this form to: Lanette Dunbar, Conference Coordinator
Department of Neurosurgery
175 North Medical Drive East, Suite 5505
Salt Lake City, Utah 84132-2303

*****ABSOLUTELY NO REFUNDS AFTER DECEMBER 15th *****
Our Tax ID number: 87-6000525